

Company: _____

ABN: _____

DAY LABOUR DOCKET

Docket No: _____

JOB DETAILS

Job / Project: _____

Date: _____

Supervisor: _____

Builder / Head Contractor: _____

Site Address: _____

Builder Representative: _____

DESCRIPTION OF WORKS

REASON WORK IS OUTSIDE CONTRACTED SCOPE

WORKERS & HOURS

NAME	TRADE	ORDINARY HRS	OVERTIME HRS

MATERIALS

DESCRIPTION	QTY	UNIT	SUPPLIER	INVOICE REF

SITE PHOTOS

Photos taken: YES / NO Number of photos: _____ Stored / referenced at: _____

SIGNATURES — SIGN ON THE DAY THE WORK IS DONE

SUPERVISOR

Name: _____

Date: _____

BUILDER / HEAD CONTRACTOR REPRESENTATIVE

Name: _____

Date: _____